


**Ozark Fire Protection District
Position Description**

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|  | APPENDIX NUMBER: | 1002.4 | APPROVED BY BOARD: | August 25, 2008 |
| | TITLE: | Firefighter: Position Description | | |
| | NUMBER OF PAGES: | 2 | AMMENDED: | December 20, 2022 |
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TITLE OF POSITION: Firefighter

GENERAL PURPOSE: Serves as a critical member of the organization and as a member of an assigned crew to performs a wide scope of services to the public. Provides essential life-saving services to the public in stressful situations and dangerous conditions. Performs public education and public relations activities for the prevention of emergencies. Achieves high levels of training and physical fitness to perform essential duties.

ACCOUNTABLE TO: Company Officer

ESSENTIAL DUTIES:

1. Performs a wide scope of essential functions in firefighting, rescue, and EMS with the mission of saving lives and protecting property.
2. Acquire and maintain knowledge, skills, and abilities to effectively achieve job performance requirements.
3. Ensures an adequate level physical fitness to perform under high stress and dangerous conditions.
4. Prioritize safety and wellness guidelines.
5. Operates, inspects, and maintain apparatus, equipment, and facilities to ensure readiness, achieve functions, and enhance safety.
6. Participates in public education and public relation activities.
7. Assists with pre-fire planning.
8. Subject to voluntary overtime staffing and mandatory callback.
9. Works within adopted organizational policies and procedures.
10. Functions within a strong and cohesive team environment.
11. Interacts with the public in a professional and competent manner.
12. Develops and maintains accurate reports of activities within the organization's records management system.
13. Maintain confidentiality of incidents and events.

OTHER DUTIES INCLUDE (ARE NOT LIMITED TO) THE FOLLOWING:

1. Serves as an out-of-title engineer.

SUPERVISION - RESPONSIBILITY FOR WORK OF OTHERS:


1. Limited supervision of personnel except in training and out-of-title functions.

EDUCATION, TRAINING, AND EXPERIENCE REQUIREMENTS:

Minimum requirements:

1. High School diploma or equivalency.
2. Possession of a valid driver's license.
3. State of Missouri or IFSAC/Pro-Board Fire Fighter I & II Certification
4. State of Missouri EMT-Basic license (pertains to employees hired after July 1, 2019) and shall be maintained throughout employment with the district.
5. ICS 100, 200, 700, and 800.
6. Successful completion of Fit-For-Duty Test.

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EXAMPLES OF PERFORMANCE CRITERIA AND QUALIFICATIONS:

1. Responds to alarms and fires promptly, effectively, and efficiently; performs proper and effective fire suppression and rescue work.
2. Maintains good physical condition and agility; demonstrates the ability to work long hours without rest.
3. Understands and uses all equipment and methods properly and effectively.
4. Effectively maintains and tests equipment, apparatus, and stations.
5. Provide emergency medical care properly and effectively and demonstrates the ability to perform within medical protocols.
6. Attends training sessions and applies the knowledge, skills, and abilities.
7. Demonstrates logic, memory, and reasoning skills by gaining, maintaining, and applying current knowledge of elementary physics, chemistry, and mechanics to essential job function.
8. Makes sound judgments under stressful conditions.
9. Understands and follows oral and written instructions.
10. Ability to perform heavy physical work and ability to lift and carry over 100; ability to move a person weighing over 200 pounds; ability perform job functions while wearing breathing apparatus.
11. Ability to stand, walk, sit, bend, crawl, ride, push, pull and perform a variety of similar body movements; Possesses hand/eye/foot coordination adequate to operate a vehicle and operate equipment.
12. Ability to talk and hear in person, by telephone, and two-way radio; ability to see and read material and instructions and observe events at emergency scenes.
13. Establishes and maintains effective working relationships.
14. Successful completion of a Firefighter Task-Book will be completed within the probationary period.

PERFORMANCE EVALUATION:

Firefighters will be evaluated annually based on the employee's anniversary date by the Company Officer following successful completion of the initial probationary period. The evaluation will be based on criteria established in the job description.