



# OZARK FIRE PROTECTION DISTRICT

## Fireworks Sales Permit & Regulations

Permit Year: 2024

604 N. 3<sup>rd</sup> Street  
P.O. Box 917  
Ozark, MO 65721  
Phone: (417) 581-4436  
Fax: (417) 581-4496  
www.ozarkfire.org

NAME OF BUSINESS:

OWNER OF BUSINESS:

SOCIAL SECURITY NUMBER:

FEDERAL LICENSE/PERMIT#:

MO. RETAIL SALES TAX #:

CURRENT MAILING ADDRESS:

CITY:

STATE:

ZIP:

CONTACT NAME:

CONTACT PHONE NUMBER:

EMAIL ADDRESS:

| PERMIT TYPE         | FEE     | NUMBER PERMIT(S)<br>APPLIED FOR: | FEE times NUMBER<br>PERMIT(S) equals<br>TOTAL COST | TOTAL COST |
|---------------------|---------|----------------------------------|--|------------|
| APPLICATION FEE     | \$50.00 |                                  |  |            |
| SITE INSPECTION FEE | \$50.00 |                                  |  |            |
| <b>TOTAL</b>        | _____ → |                                  |  |            |

PRODUCT SUPPLIER NAME:

CITY:

STATE:

DOES YOUR BUSINESS SELL DISPLAY FIREWORKS AS DEFINED IN CHAPTER 320 RSMO  YES  NO

I CERTIFY THAT I AM FAMILIAR WITH THE RULES AND REGULATIONS OF CHAPTER 320 RSMO AND ITS REVISIONS AS IT PERTAINS TO THE FIREWORKS INDUSTRY IN THE STATE OF MISSOURI.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Complete form on PAGE 2 of application listing all business locations for which you are applying. If you are applying for more than one (1) location, you must submit a Retail Sales Tax License for each.

All applications should be mailed to:

Ozark Fire Protection District  
P.O. Box 917  
Ozark, MO 65721

**BUSINESS SALES LOCATION(S)**  
PLEASE LIST ALL LOCATIONS – FORM MAY BE COPIED

| ADDRESS | CITY | COUNTY | STATE | ZIP | PERMIT TYPE |
|---------|------|--------|-------|-----|-------------|
|         |      |        |       |     |             |
|         |      |        |       |     |             |
|         |      |        |       |     |             |
|         |      |        |       |     |             |
|         |      |        |       |     |             |
|         |      |        |       |     |             |
|         |      |        |       |     |             |
|         |      |        |       |     |             |

**INSTRUCTIONS FOR FIREWORKS PERMIT APPLICATION**

**Notice:** If you are involved in Missouri’s fireworks industry as a manufacturer, distributor, wholesaler, jobber or seasonal retailer, it is your responsibility to be familiar with and know Missouri law, RSMo. 320.106 through 320.161 and Missouri’s Code of State Regulations 11 CSR 40-3.010.

**Copy of the Missouri Revised Statutes and Missouri Rules pertaining to fireworks can be obtained at <http://www.moga.mo.gov/statutes/c320.htm> or by calling (417) 581-4436.**

Additional permit applications may be obtained from the Ozark Fire Protection District or downloaded from our website at [www.ozarkfire.org](http://www.ozarkfire.org).

**INSTRUCTIONS**

To ensure prompt processing of Fireworks Permit Application please follow the check list below:

- Please print in ink or type.
- Complete all questions on application.
- Checks, cashier’s checks, bank drafts, cash or money orders payable to the “**Ozark Fire Protection District**” will be accepted. No credit cards can be taken.
- Site Plan must be completed and legible.
- Permits shall be issued for a period of 30 Days.
- Prior to approving the application, a representative of the Ozark Fire Protection District shall inspect the site in order to determine if it is compliant with the Codes and Policies of the Ozark Fire District.
- The application shall include: a letter from the person legally responsible for the property on which the fireworks related activity will occur. Such letter shall grant permission to the applicant for the use of said property.
- The application shall include a floor plan (site plan) of the area used for the sale of fireworks.
- Any permit granted hereunder shall be nontransferable.

**ISSUANCE OF PERMIT**

**Upon completion of the application and receipt of all fees involved, SEND ALL INFORMATION TO:**

**Prevention Division  
Ozark Fire Protection District  
604 North 3rd Street  
Ozark, MO 65721**



# OZARK FIRE PROTECTION DISTRICT

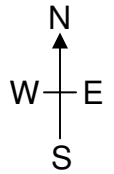
## Fireworks Sales Permit & Regulations

### Site Plan



Site plans must, at a minimum, show the following information:

1. The property lines and property dimensions (if known).
2. The location, size and shape of any structures presently on the site.
3. The location and dimensions of the tent.
4. The location and dimensions of all parking areas and driveways and additional parking if needed.
5. Any other information that may be required to determine conformance with applicable regulations.



A large, empty rectangular box with a black border, intended for the site plan drawing.



# OZARK FIRE PROTECTION DISTRICT

## Fireworks Sales Permit & Regulations

### Requirements



#### REQUIRED CONDITIONS TO RECEIVE A FIREWORKS PERMIT FROM THE OZARK FIRE PROTECTION DISTRICT.

1. Proof of fireworks tax having been paid to the State Department of Revenue.
2. The stand must be located in an area zoned for commercial or manufacturing use or must have a conditional use permit. (property owner approval).
3. A site plan must accompany all applications and must include:
  - a. A legal description of the property where the proposed stand is to be located.
  - b. The dimensions of the lot.
  - c. The location of existing building and distances from property lines
  - d. The location of the proposed fireworks stand and the setbacks from the property lines.
  - e. The location of both the off-street parking area provided (one vehicle space for every 200 square feet of standing area) and a MoDot approved access drive.

#### SETBACK REQUIREMENTS

1. Fireworks stands are required to have a fifty (50) foot front setback; a twenty-five (25) foot side setback unless adjoining a commercial or less restrictive district, if so, then a ten (10) foot setback; a twenty-five (25) foot rear setback unless adjoining a commercial or less restrictive district, if so, then a ten (10) foot setback.
2. The stand must be a minimum of thirty (30) feet from any other building on the same or adjoining lot.
3. Fireworks stands must be at least ten (10) feet from any overhead electric lines.
4. All tents and fireworks stands must be a minimum of one hundred (100) feet from any use involving sale or storage of gasoline, LP gas or any combustible product.

#### FIREWORKS STAND REQUIREMENTS

1. Fireworks in open stock may be kept in showcases or counters out of reach of the public without an attendant being on duty. Signs reading, "**FIREWORKS FOR SALE – NO SMOKING ALLOWED**" shall be displayed in the section of the store set aside for the sale of fireworks.
2. All the area within and adjacent to tents or stands shall be maintained clear of grass, shavings or any combustible materials or provide documentation of the area being treated with a flame retardant spray.
3. Minimum aisle width of forty-eight (48) inches, kept free and unobstructed at all times.
4. Minimum of two (2) exits are required with each being at least forty-eight (48) inches in width.
5. One (1) portable ten (10) pound ABC type fire extinguisher per one thousand (1,000) square feet of stand space must be kept on premises at all times.
6. Electrical cords from the meter to the tent must be 12-2 with ground exterior wire.
7. All circuits entering the stand shall be protected by a GFI breaker.
8. Inspection will be required by the Ozark Fire Protection District prior to any fireworks stand opening for business. Notification for inspection should be made by calling (417) 581-4436 during regular business hours.
9. Hours of operation shall be:

June 20<sup>th</sup> through July 2<sup>nd</sup>  
July 3<sup>rd</sup> through July 4<sup>th</sup>

8:00 am to 11:00 pm  
6:00 am to 12:00 am (midnight)



**OZARK FIRE PROTECTION DISTRICT  
DIVISION OF FIRE PREVENTION  
FIREWORKS SEASONAL RETAILER INSPECTION SURVEY**

**PRINT ALL  
INFORMATION**

|                     |  |                         |  |
|---------------------|--|-------------------------|--|
| NAME OF BUSINESS    |  | FIREWORKS PERMIT NUMBER |  |
| ADDRESS OF BUSINESS |  | PHONE                   |  |
| CITY, STATE, ZIP    |  | COUNTY                  |  |
| CONTACT NAME        |  | PHONE                   |  |
| INSPECTION DATE     | <input type="checkbox"/> RE-INSPECTION<br>REQUIRED | RE-INSPECTION DATE      |  |

| <b><i>List Item Number Requiring Correction</i></b><br><b><i>USE REVERSE SIDE FOR EXPLANATION OF PROBLEM AREAS</i></b>  | Initial Inspection |                     | Re-Inspection |                     |
|---|--------------------|---------------------|---------------|---------------------|
|   | APPROVED           | LIST # NOT APPROVED | APPROVED      | LIST # NOT APPROVED |
| VALID PERMIT AND DISPLAY OF PERMIT: Permit must be displayed in the holder's place of business  |                    |                     |               |                     |
| TYPE OF FIREWORKS: Only Consumer fireworks UN0336, 1.4G permitted   |                    |                     |               |                     |
| FIRE EXTINGUISHERS: 1. Minimum of 2 (2A minimum), at least one pressurized water type<br>2. Location of less than 200 sq. ft.: minimum of 1 (2A minimum)<br>3. Maximum travel distance to an extinguisher: 35 feet<br>4. All in accessible locations<br>5. Employees trained in extinguisher operation  |                    |                     |               |                     |
| SITE REQUIREMENTS: 1. Certificate or other evidence verifying tent fabric as fire retardant treated<br>2. No hay, straw, or shavings unless flame retardant treated<br>3. 30' area around site clear of dry grass, dry brush, & combustible debris<br>4. Fireworks not displayed behind glass in direct sunlight<br>5. Fireworks out of public reach when attendant not on duty<br>6. No parking within 10' of sales location<br>7. No storage trailer within 10' of sales location<br>8. 20' from other building, other sales locations, cooking equipment, & generators<br>9. 50' from gasoline pumps, filling station, propane dispensing, storage tanks |                    |                     |               |                     |
| FIREWORKS DISCHARGE: 1. Fireworks shall not be discharged within <b>100'</b><br>2. At least one sign with 4" letters at each entrance:<br><b>"NO FIREWORKS DISCHARGE WITHIN 100 FEET"</b>   |                    |                     |               |                     |
| NO SMOKING SIGNS: 1. At least 1 sign with 4" letters at each entrance: <b>"FIREWORKS NO SMOKING"</b><br>2. No smoking in or within 25' of sales area  |                    |                     |               |                     |
| MEANS OF EGRESS: 1. Minimum of 2 remote means of egress free of obstructions<br>2. Minimum clear aisle width not less than 48"<br>3. Tent exit opening not less than 44" in clear width<br>4. All fireworks not within 2' of any entrance or exit   |                    |                     |               |                     |
| EMERGENCY LIGHTING AND EXIT SIGNS: 1. Exit signs to be self-luminous or illuminated (required if open for business after dusk)<br>2. Emergency lighting required in sales areas of 800 sq. ft. or greater (not required if not open after dusk)   |                    |                     |               |                     |
| ELECTRICAL EQUIPMENT: 1. Electrical system & equipment isolated from the public<br>2. All electrical wiring & equipment UL approved, installed and maintained to prevent electrical hazards (in trenches or protected by approved covers)<br>3. Branch circuits protected by GFCI (if susceptible to water exposure)  |                    |                     |               |                     |
| PROHIBITED ACTIVITY/ITEMS: 1. Persons under 16 years prohibited from selling or working unless under the supervision of another at least 18 years of age<br>2. Storage & display of pest control devices prohibited<br>3. Electronic pest control devices prohibited inside sales location<br>4. Alcoholic beverages prohibited during business hours<br>5. Proximate & display fireworks not sold with 1.4G fireworks  |                    |                     |               |                     |

**BUSINESS REPRESENTATIVE RECEIVING INSPECTION FORM:**

PRINT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

**INSPECTION CONDUCTED BY:**

PRINT NAME: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_



# Ozark Fire District

## TEMPORARY TENT PERMIT APPLICATION

Fee: \$75.00

604 North 3<sup>rd</sup> Street  
 Ozark, MO. 65721  
 Phone (417) 581-4436  
 Fax (417) 581-4496

Event Sponsor: \_\_\_\_\_

Event Address: \_\_\_\_\_

Event Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Event Contact Email Address: \_\_\_\_\_

Tent Vendor Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Installer Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of the Event: \_\_\_\_\_

Set up and Tear Down dates: \_\_\_\_\_

Event Start Date: \_\_\_\_\_ Event End Date: \_\_\_\_\_ Number of days: \_\_\_\_\_

Hours of Operation: \_\_\_\_\_

Number of tents \_\_\_\_\_ Sizes \_\_\_\_\_

Occupancy load per tent: \_\_\_\_\_

Type(s) of tent: Frame \_\_\_ Pole \_\_\_ Tension \_\_\_ Other \_\_\_\_\_

Interior setup: Chairs only \_\_\_ Tables and chairs \_\_\_ Merchandise displayed \_\_\_ Other \_\_\_\_\_

Will tents be staked or ballasted? \_\_\_\_\_ Will tents have sidewalls installed? \_\_\_\_\_

Food Preparation \_\_\_ Heating \_\_\_\_\_ Other heat or open flame \_\_\_\_\_

**Attach the following items:**

- \* Aerial View Site Plan with tent location marked \* Pre-Approved Staking or Ballasting Plan
- \* Sketch of the Interior set-up (if known) with exits marked if tent has drop down sides
- \*Tent Flame Resistant Certificate must be displayed at inspection and during event if the tent is over 100 sq. ft.

**The undersigned hereby applies for a permit to erect a temporary tent/canopy for an event, and has been given a copy of the guidelines for tents/canopies.**

Applicant Printed Name \_\_\_\_\_ Signature \_\_\_\_\_

E-mail Address \_\_\_\_\_ Phone \_\_\_\_\_

**For Office Use Only:**

Date Application Received by Fire Department \_\_\_\_\_ Action Taken: Approved \_\_\_ Rejected \_\_\_

### Guidelines for Tents

- All Tents or other membrane structures erected within the Ozark Fire District shall adhere to all provisions of Chapter 31 of the 2018 Edition of the International Fire Code as adopted by the city, including all related addenda. Additional provisions of Chapter 31 will be required as determined by the fire code official. The following is a summary of the requirements:
- All commercial tents (in excess of 400 sq. ft.) and without sidewalls (in excess of 700 sq. ft.) shall not be erected, operated, or maintained for any purpose without first obtaining a permit and approval from the Ozark Fire District. All requests are subject to inspection, review, and approval by the local code enforcement official through the Fire Prevention Division of the Ozark Fire District.
- All commercial tent installations must comply with the requirements set forth in the 2018 IFC amendments/addendums concerning vendor certification, master installer certification and proper staking/bracing/ballasting guidelines.
- The following documentation is required in order to obtain a permit:
  - o A representative of the Tent Rental Company is required to obtain a tent permit on behalf of the individual(s) renting the tent(s);
  - o The tent permit must be obtained no less than 5 business days prior to event date;
  - o A site layout plan (the staging specifics), including fire apparatus access, seating capacity, exits, and means of egress.
  - o Approved staking/ballasting plan on file with the fire department.
  - o Permitted tents are required to have a tent flame resistance certificate. **A copy of this certification is to be available on-site for review by the code enforcement official;**
  - o After hours/emergency contact information shall be provided by the vendor/installer;
  - o If food is being prepared, the Christian County Health Department will need to be contacted by the renter in order to obtain the appropriate guidelines and permits.
  - o Location and type of cooking and/or heat producing equipment is to be indicated on the site layout plan.

### Tent Erection & Set Up Considerations

- All internal combustion engines, including motor vehicles, must be kept a minimum of 20' from the tent (to include the stakes and rope/guy wire).
- Multiple tents must be staged at least 20 feet from one another, and at least 12 feet of unobstructed areas surrounding the tent must be maintained as a fire break. For the purposes of determining these distances, the supports, guy ropes and any weights, fasteners or anchors are considered part of the tent—exceptions:
  - o If the aggregate quantity of 2 or more tents is less than 15,000 square feet, and neither tent is used for cooking, then this 20-foot rule does not apply (only as it relates to the distances between the membrane structures).
- Occupancy requirements:
  - o Tents used for public events and assembly must be sized based upon the expected number of occupants (or, the occupancy must be limited to that allowed by the size of the tent), with consideration given to “usable” floor space. Tent occupancies are determined as follows:
    - Tents set up as a table and chair event (i.e. a sit-down meal) require 15 square feet per person.
    - Tents set up as a chaired event only (i.e. a speaking arrangement) require 7 square feet per person.
    - Tents set up without seating, for standing room only, require 5 square feet per person.Please take note that this guidance is based upon "usable floor space" which is that space open for

- patron use and not occupied by stage, serving lines or similar.
- Exit requirements:
  - o Distribution- Required exits shall be spaced at approximate equal intervals around the perimeter of the tent. All point within the tent shall be within 100 feet of an exit. Exits per occupant level are required as follows:
    - 10-199—2 exits at 6' each
    - 200-499—3 exits at 6' each
    - 500-999—4 exits at 8' each
    - 1000-1999—5 exits at 10' each
  - o Exit signs must be posted at each exit, and they must be either self-luminous, or capable of being illuminated by power (with other requirements). [EXCEPTION: Exit signs not required on tents open on all side].
- Other issues:
  - o At least one(1) 2A-10BC dry chemical fire extinguishers should be staged at each tent event. An extinguisher must be within 75' of travel distance from any location in the tent. Additional fire extinguishers are required as the occupancy of the event increases, incrementally as follows—500 requires 4, 1000 requires 5, 1500 requires 6, etc. All fire extinguishers must be mounted in a manner to keep them stable, visible and readily useable. Finally, they should be staged near exits, just inside the tent, and/or near any food warming stations.

### **Tent Use Considerations**

- Cooking and food warming issues:
  - o Open/exposed flames for cooking or other purposes are not permitted in tents open to the public (the event crowd/assembly).
  - o Food cooking operations using open/exposed flames (or that generate sparks or grease-laden vapors) must be staged at least 20 feet from tents/canopies used for assembly activities. If a tent is set up specifically for food cooking activities (i.e. a food cooking tent), this tent still has to be staged at least 20 feet away, and may not be open to the public—exceptions:
    - A food cooking tent may be open to the public if it is open on all sides. If cooking activities are performed in a tent (not open on all sides), the public may access the cooking areas only if it is staged at a leading edge of the tent, such that the public may approach the cooking area without entering the tent itself.
  - o Food warming operations (using sterno or other warming devices) are permitted in public assembly tents, but they should be set up with at least a 10-foot clearance from any combustible materials (including tablecloth linens), and a 4A-20BC dry chemical fire extinguisher must be staged within 10 feet.
- Heating/Lighting issues:
  - o The following are absolutely prohibited (within 20 feet) in tents open to the public:
    - Open flame or other devices emitting flame, fire or heat (with exception for the sterno style food warming devices);
    - Any flammable or combustible liquids, gas, charcoal or other cooking devices.
- Please note - tent permits are not valid until:
  - ✓ The fully erected tent passes an on-site inspection. The vendor/installer is responsible for calling 581-4436 at least 48 hours in advance of the beginning of the event to schedule an inspection.
  - ✓ The certificate of flame retardant rating for the tent is obtained and presented at the time of the on-site inspection.
  - ✓ Tents must be adequately roped, braced, and anchored to withstand weather conditions at the time of



the event. Calculations for the required tent ballasting / weight calculations must be provided prior to the tent inspection and available on site.

- ✓ A certified Master Installer must sign the assurance statement on the permit.
- ✓ This permit shall remain in effect from the issue to expiration date and shall be revoked if the Guidelines for Tents/Canopies, Chapter 31 of the 2018 International Fire Code are not followed.
- ✓ The permit is good for one event only.
- ✓ Absolutely no refunds on permit.
- ✓ A copy of this permit must be kept on-site and presented during the inspection.

Revised 05/01/2024