

Ozark Fire
District
2022 Year
End Report

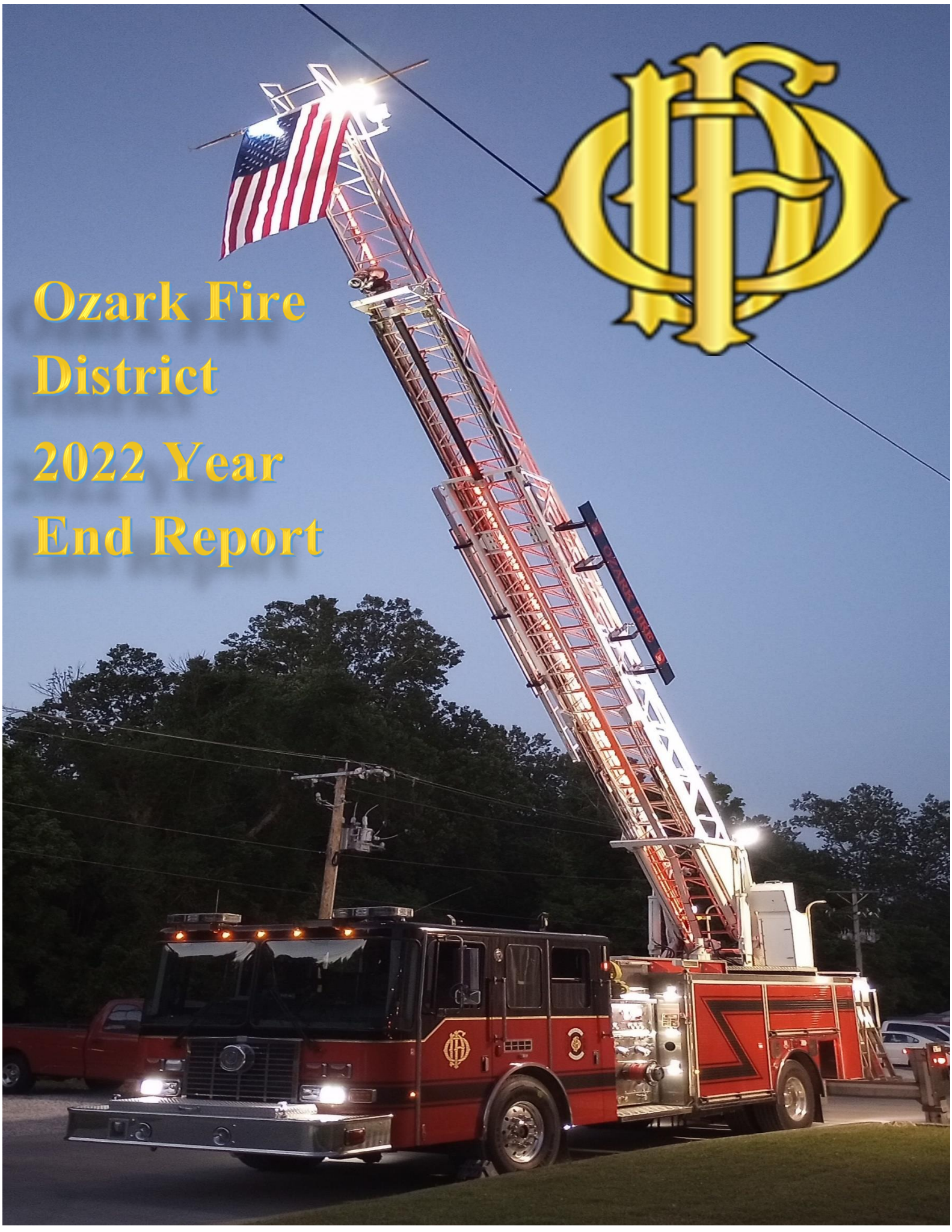




TABLE OF CONTENTS

Letter from the Fire Chief.....	3
Organizational Profile.....	4
Organizational Chart.....	5
Personnel.....	6
Mission, Vision, and Values.....	8
Stations.....	9
Apparatus.....	10
Community Risk Reduction.....	11
Training.....	12
2022 Budget Review.....	15
Calls for Service.....	16
Notable Achievements.....	17
Future of the District.....	18



LETTER FROM THE FIRE CHIEF

On behalf of all the members and the Board of Directors, it is my honor to present the 2022 Annual Report. As the Fire Chief, I have a front-row seat to the amazing services provided by our members and could not be prouder of their commitment, dedication, and professionalism. We are fortunate to receive progressive leadership from a strong Board of Directors who take pride in how we operate and how we serve. Most importantly, we are grateful and humbled by the support we receive from our community. For an organization whose service delivery is 365 days per year and 24 hours per day, having great firefighters, a proactive Board of Directors, and unwavering community support is the perfect combination.

The purpose of this report is to capture the accomplishments and performance throughout 2022 and report on our future goals and objectives. Throughout this year, many lives were impacted by fire, car wrecks, medical emergencies, and other rescue situations creating opportunities for our lives to connect. This report attempts to place that impact into quantitative metrics; however, the power of relationships and connections are much more important metrics that we value and strive to achieve. In 2021, our community supported Proposition Fire, which was a 12.5 million dollar bond initiative to make improvements in our staffing, apparatus, and stations. I am pleased to report that we added three (3) firefighters to our organization, purchased an aerial apparatus, began the remodel of Station 3, and purchased land for a new Station 1. Throughout 2023, we will purchase a new fire truck for Station 3, complete the remodel of Station 3, begin the construction of a training facility and fire station, and order a new aerial apparatus (which will take three (3) years to build). We are making progress and the community's support is appreciated.

Additionally, in 2023, we will be purchasing a water rescue boat and training our members to serve as swift water rescue technicians. In 2022, we hired nine (9) new firefighters and promoted employees throughout the ranks. This created a need for us to add a new Assistant Chief of Training to lead and manage our training plan so that our members can continue to learn new skills and be excellent firefighters.

We offer our appreciation to our Board of Directors and community for your continued support. As a strong team, we are honored to carry on the traditions of service and community from those that came before us. It is not only our duty to serve, but also to respect and honor those that proudly served with the Ozark Fire Protection District.

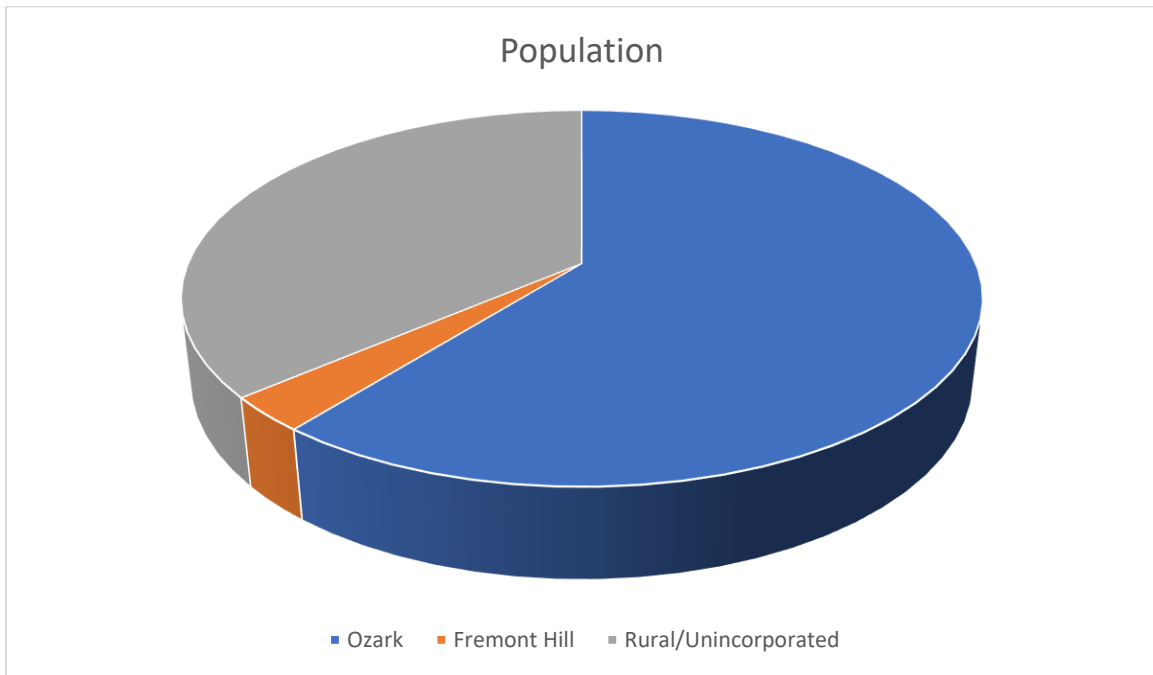
Respectfully,

Jarett Metheny, Fire Chief



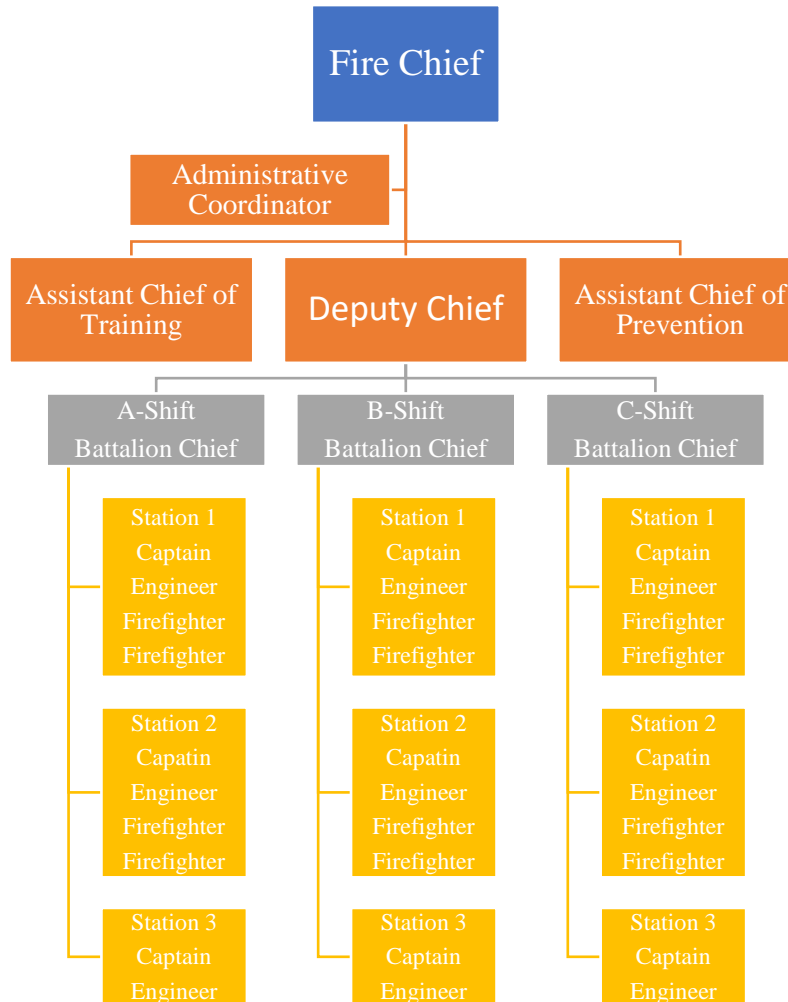
ORGANIZATIONAL PROFILE

The Ozark Fire Protection District serves an area of 110 square miles within Christian County, Missouri. We serve a population of approximately 36,000 citizens who reside in either the City of Ozark (county seat), the City of Fremont Hills or rural/unincorporated areas of the District. According to 2021 from the U.S. Census Bureau, Christian County had a population of 91,499.





2022 ORGANIZATIONAL STRUCTURE



In 2022, the Assistant Chief position was divided into two positions. Aaron Heaton was promoted to Assistant Chief of Training. Jeff Owens was promoted to Assistant Chief of Prevention. The Deputy Chief position has been vacated whereby Rob Crawford voluntarily took an open Battalion Chiefs position for C-Shift.



PERSONNEL

NAME	POSITION	START DATE
Susie Ballard	Board President	4/2/2019
Will Reynolds	Board Treasurer	4/7/2015
Angie Johns	Board Secretary	4/2/2017
Matt Growcock	Board Director	4/7/2021
Donovon Dobbs	Board Director	4/7/2021
Melinda York	Administrative Coordinator	12/1/2008
Jarett Metheny	Fire Chief	5/4/2020
Aaron Heaton	Assistant Chief	12/16/2007 *Promoted in 2022
Jeff Owens	Assistant Chief	10/7/2019 *Promoted in 2022
Caleb Thompson	Battalion Chief (A-Shift)	9/20/2011 *Promoted in 2022
Vacant	Battalion Chief (B-Shift)	
Rob Crawford	Battalion Chief (C-Shift)	1/3/2019 *Assigned in 2022
Sean Ware	Captain (C-Shift)	12/31/2006
Bradly Arnott	Captain (C-Shift)	10/7/2013 *Promoted in 2022
Asher Ramsey	Captain (B-Shift)	3/3/2014 *Promoted in 2022
Walter "Burt" Roberts	Captain (B-Shift)	5/1/2019
Dave Hubbard	Captain (A-Shift)	7/13/2020
Derek Compton	Captain (A-Shift)	9/10/2017 *Promoted in 2022
Kyle Heminger	Captain (A-Shift)	5/1/2019 *Promoted in 2022
Paul Winking	Captain (C-Shift)	5/1/2019 *Promoted in 2022
Jacy Snider	Captain (B-Shift)	5/24/2018 *Promoted in 2022
Matt Gallina	Engineer	1/2/2008
Aaron Lay	Engineer	4/22/2009
Eric Eberhart	Engineer	3/2/2012
Matthew Ferguson	Engineer	8/18/2015



Ryan Bernhardt	Engineer	3/3/2014
Austin Essick	Engineer	6/17/2019 *Promoted in 2022
Justin Cagney	Engineer	7/13/2020*Promoted in 2022
Camren Qualls	Engineer	7/13/2020 *Promoted in 2022
Cory Fasone	Engineer	10/19/2020 *Promoted in 2022
Eleazar Soto	Firefighter	1/28/2008
Mitch Beary	Firefighter	2/22/2022 *New Firefighter
Kendra Bruffett	Firefighter	2/22/2022 *New Firefighter
Dustin Cutbirth	Firefighter	2/22/2022 *New Firefighter
Matthew Garrison	Firefighter	2/22/2022 *New Firefighter
Jacob Reynolds	Firefighter	2/22/2022 *New Firefighter
Jake Stokes	Firefighter	2/22/2022 *New Firefighter
Jacob Morelan	Firefighter	8/22/2022 *New Firefighter
Jared Stover	Firefighter	8/22/2022 *New Firefighter
Jacob Walles	Firefighter	8/22/2022 *New Firefighter



MISSION, VISION, AND VALUES

Mission

The purpose of the mission is to “anchor” the organization in its focus and objectives while serving as the foundation for the primary function.

We are a strong team with the duty to aggressively serve our community with integrity and excellence.

Vision

The purpose of the OFPD’s vision statement is to chart a future course for the organization. It can be described as an attempt to forecast the future layout, scope, and impact.

We focus on our community by being good stewards, responsive to risk, and pursue excellence in all we do.

Values

The established values of the OFPD are instrumental in prioritizing programs and ideas within the district and are a component of the budgeting and allocation of resources. Values are part of the established culture of the organization and are identified as **duty**, **integrity**, and **excellence**.

1. Our **employees** are our most valuable resource.
2. **Relationships** with internal and external agencies are integral to our success.
3. **Reducing risk** to our community and employees is paramount.
4. We embrace **character**, **compassion**, and **ethical** behavior.



STATIONS

The District has 3 fire stations to serve our community. All 3 fire stations are staffed with firefighters 24 hours a day. The Fire District currently has a staff of 34 personnel. The staff includes an Administrative Coordinator, 27 suppression personnel, 3 Battalion Chiefs, 2 Assistant Chiefs, 1 Deputy Chief, and the Fire Chief.



Fire Station 1 is located at 604 N. 3rd Street in the City of Ozark and serves as the District Headquarters. Station 1 is staffed with four full-time firefighters and a battalion chief. The apparatus includes a water tanker, brush truck, engine, ladder truck, and utility vehicle (UTV). The

Administrative Assistant, Assistant Chiefs, Deputy Chief, and Fire Chief are also stationed at Station 1.

Fire Station 2 is located at 6052 N. 25th St. and was opened in May 2020. The station is staffed by three firefighters per shift with an engine, an antique fire engine, a brush truck, and a water tanker.



Fire Station 3 is located at 4545 S. State Highway W. Station 3 is being remodeled to eliminate issues with mold. Station 3 is normally staffed with 2 full-time firefighters, an engine, and a brush truck. This staff and equipment are now being housed at Station 1 until construction is completed.



APPARATUS

Designation	Year	Make	Model
Battalion 11	2015	Chevrolet	Tahoe
Brush 11	2018	Ford	F350
Brush 12	2015	Ford	F350
Chief 12	2019	Ford	F350
Chief 13	2017	Chevrolet	Tahoe
Chief 14	2014	Chevrolet	Tahoe
Ladder 11	2012	HME	75 Foot Ladder
Engine 11	2019	Ferrara	HME Chassis
Engine 12	2011	Ferrara	HME Chassis
Engine 13	2011	Ferrara	HME Chassis
Tanker 11	2017	Freightliner	M2
Tanker 12	2011	Freighter	M2
Utility 11	2019	Ford	F350
Utility 12	2011	Chevrolet	Tahoe
UTV 11	2014	John Deere	825i
Utility Trailer	2014	Rivercraft	6X12
Engine 1	1946	Dodge	Parade Truck



COMMUNITY RISK REDUCTION

The Ozark Fire Protection District is dedicated to preventing fires and accidents as much as possible through public education, fire inspections, plan reviews, enforcement, investigation, and pre-planning.

Inspections

2022 brought along changes within the fire prevention division. A new Assistant Chief of Prevention was promoted within the ranks about midway through the year. This position is responsible for the inspection and assessment of existing construction, new construction, renovations, daycares, public and private schools, fire suppression systems, fire alarm systems, and the KnoxBox Rapid Entry System. The Assistant Chief of Prevention office conducted:

- 45 new business inspections
- 27 annual inspections
- 7 mobile food vendors
- 9 new fire protection systems
- 55 commercial plan reviews
- 12 Multi-family plan reviews
- 62 solar plan reviews
- 14 sprinkler plan reviews
- 30 special event reviews



Public Education

Our public education program strives to bring fire safety information to all within the community. The biggest part of our program is going into the area's schools to instill that fire safety thought into young minds that soak everything that they see and hear.



In 2022, the Ozark Fire District gave fire safety presentations and fire extinguisher classes that reached approximately 1300 adults and children. Much more to come as well.



TRAINING

2022 By the numbers

Number of instructors: 17

Instructor II: 3

Number of 1403 “Live Fire” instructors: 4

CPR Instructors: 3

Fire investigator: 5

Tech Rescue: (SW) 7

FSLEP: 8 total participants

Fire Inspectors: 4

Total training hours for the department: 4,900 hours for 2022

Highest training hours by an individual: Cpt. Jacy Snider 389 hours

Hiring processes conducted: 2 hiring processes leading to employment for 9 firefighters.

FF. Matthew Garrison

FF. Jake Stokes

FF. Kendra Bruffett

FF. Jacob Reynolds

FF. Dustin Cutbirth

FF. Mitch Beary

FF. Jacob Walles

FF. Jacob Morelan

FF. Jared Stover



Letter from the Chief of Training (COT) Division

Assistant Chief Aaron Heaton

During the latter part of 2023, the training programs for the Ozark Fire Protection District took on a new and improved look. Over the past several years training was left at the discretion of the Company Officers on the bay floor. Limited resources and access to needed materials to conduct high-level advancement training just weren't available or practical. The administration of the district recognized this as a crucial part of organizational growth and implemented a division dedicated to training. The training division has recognized the need for added attention to the training and development of the future Ozark Fire Protection District members.

In late 2022 the training division developed a comprehensive training program that encompassed three different variables. Identification of expectations through the development of a training policy, development of a training outline that reflects the intent of the training policy, and finally a 12-month calendar with specific deliverables to meet the plan of the training division. This comprehensive three-step model was proven to be successful during late 2022 and into 2023.

The following report provides subsection accomplishments made within the training division throughout 2022. The accomplishments within the training division will serve as a foundational approach for the coming years. Additional resources and opportunities are currently being developed to propel the Ozark Fire Protection District toward continued success. I am proud of the vast improvements and look forward to what 2023 will hold for the training division.

Fire Operations

The training division is a support element of the operations division. Likewise, the operations division is a supporting element of the training division. These areas within an organization work hand in hand to determine the operational tempo that pushes the envelope of innovation and knowledge. Without one, the other cannot be developed or improved.

I am proud to say that many advances have been made with the operation division during 2022. The advancement and development of policies and procedures, including a process of revision and updating, has set forth a



manageable plan for expansion in the future. The implementation of the Lexipol system has been proven to streamline the process of policy and procedural development. Staff members working diligently to improve the service delivery of the organization were pivotal in correcting and revising outdated policies.

Operationally, crews have improved skillsets while working to improve the knowledge of 6 additional members to the line staff complement. 6 personnel, 2 per shift, rotating between each shift A-B-C has given the staff countless opportunities to hone skills while passing on vital fire service knowledge. These members will finish their probationary 12 months in February of 2023.





EMS Training

2022 was an immaculate year for EMS training. Due largely in part to the efforts of Captain Kyle Heminger, the Ozark Fire Protection District was recognized by the Bureau of Emergency Medical Services to receive our Emergency Medical Response Agency (EMRA) licensing. This makes the Ozark Fire Protection District one of only forty-six licenses recognized in the State of Missouri. Recognition through the Department of Health and Senior Services allows us to be considered a training entity capable of conducting and hosting our own Emergency Medical training.

Annually, the district hosts an EMT refresher class and provides CPR recertification to our membership. Christian County Ambulance District supports the district's efforts by conducting monthly EMS CEU training and supplemental training as required. These training efforts combined with the district's supports highly qualified and certified medical responders. Of the 33-line staff members, 29 members hold EMT licenses, and 2 members hold Paramedic licensing.

Health and Wellness

Annually, the Ozark Fire Protection District conducts medical checkups with all staff. Checkups include blood draws, chest X-rays, and a visit with a doctor to discuss potential issues. These checkups coincide with organizational policy and national standards in cancer prevention and Health and Wellness programs.

The organization continues with its transition to a comprehensive Cox Wellness program. This program provides bi-annual physical fitness assessments, mobility and fitness training, and access to stretching and workout plans to improve total wellness. Cox Total Wellness, with the direction of Amy Cruise, has been instrumental in reducing the organization's risk and preventing on-the-job injuries. This program equates to thousands of dollars saved in workers' compensation and injury insurance.



During the 2021 year, the district purchased gym equipment to outfit Station #1 and supplemented existing equipment located at Station #2. The purchase of this equipment demonstrates the organization's commitment to ensuring physical fitness is a top priority for the staff. This added equipment allows for a larger variety of mobility and strength training to keep our staff mentally and physically prepared to function in this career.



2022 BUDGET REVIEW

	Actual	Budget	Difference	Notes
Income				
Tax Revenue	3,699,578.49	3,622,598.46	76,980.03	(0.5891 Tax Levy)
Interest Revenue	34,349.43	25,000.00	9,349.43	
Other Revenue	36,508.51	31,000.00	5508.51	Grants, Fees, Donations, Surplus Equipment
Total Income	3,770,436.43	3,678,598.46	91,837.97	
Expenses				
Employee Expenses	2,971,723.16	3,245,075.00	-273,351.84	
Professional Fees	21,893.06	26,500.00	-4,606.94	
Property/Liability Insurance	35,242.00	28,000.00	7,242.00	
Administration	58,397.38	63,600.00	-5,202.62	
Professional Development	36,856.96	41,000.00	-4,143.04	
Fire Prevention	3,937.58	5,000.00	-1,062.42	
Uniforms & PPE	44,688.71	39,300.00	5,388.71	
New Tools and Equipment	10,413.30	22,000.00	-11,586.70	
Maintenance & Repairs	128,999.64	115,000.00	-13,999.64	
Facilities	58,580.00	60,000.00	-1,420.00	
Total Expenses	3,370,731.79	3,645,475.00	-274,743.21	
Net Ordinary Income/Expense	399,704.64	33,123.46		
Bond Revenue				
Tax Revenue	1,067,608.80	1,045,394.23	22,214.57	(0.1700 Tax Levy)
Interest Revenue	125,136.56			(Applied to Bond Debt)
Bond Expenses				
Station 1/Training Fund	708,727.33	5,000,000.00		
Apparatus Fund	459,775.16	1,000,000.00		
Station 3 Fund	31,992.57	1,500,000.00		
Total Bond Expenses	1,200,459.06	7,500,000.00		

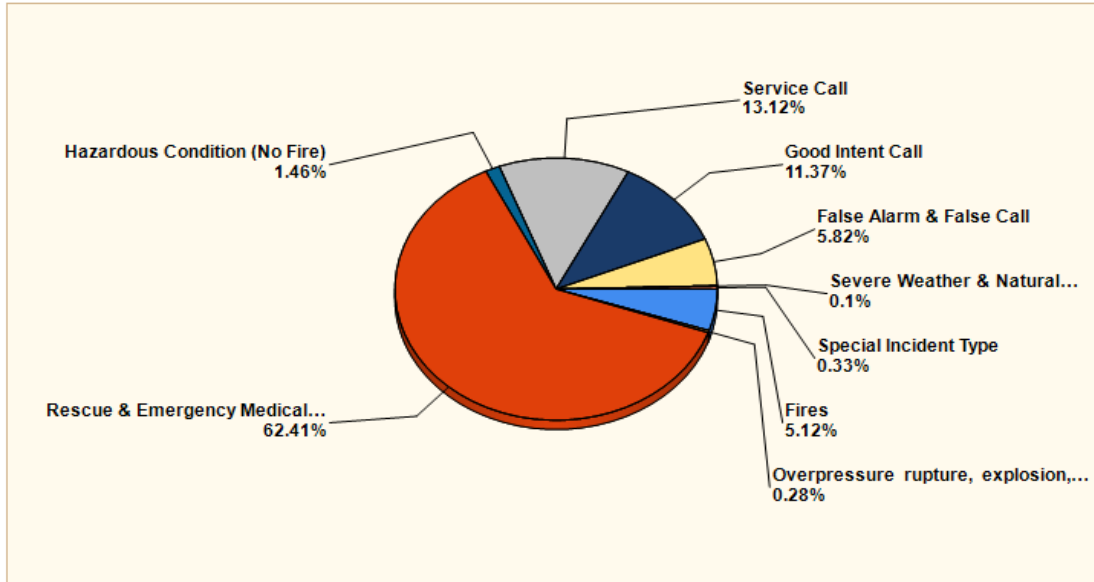
***Important Notes**

- **\$399,704.64** Surplus Carried into Reserves for 2023
- Balance in Reserves is **\$4,854,253.83** which is distributed in the following categories:
 - Operating Reserve = \$959,956.62 (25% of Employment and Operating Budget)
 - Building Reserve = \$100,000.00 (Used for Unplanned Building Repairs)
 - Equipment Reserve = \$300,000.00 (Used for Unplanned Apparatus Purchase/Repair)
 - Capital Reserve = \$611,200.00 (Used for purchasing Capital Equipment)
 - General Reserve Balance = \$2,883,096.21 (Uncategorized Fund Balance)



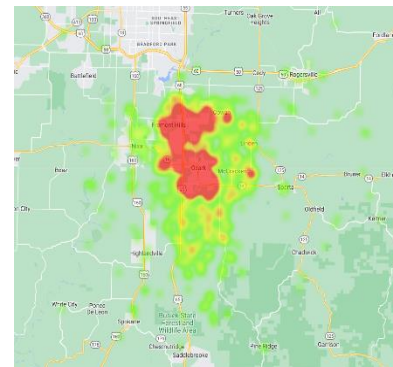
CALLS FOR SERVICE

The Ozark Fire District responded to 3,985 calls throughout 2022. The following is a breakdown of the basic categories of calls that were responded to.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	204	5.12%
Overpressure rupture, explosion, overhear - no fire	11	0.28%
Rescue & Emergency Medical Service	2487	62.41%
Hazardous Condition (No Fire)	58	1.46%
Service Call	523	13.12%
Good Intent Call	453	11.37%
False Alarm & False Call	232	5.82%
Severe Weather & Natural Disaster	4	0.1%
Special Incident Type	13	0.33%
TOTAL	3985	100%

- Station Responses
 - Station 1 – **2,037 Calls for Service (51.1%)**
 - Station 2 – **1,464 Calls for Service (36.7%)**
 - Station 3 – **350 Calls for Service (8.8%)**
 - Outside District - **134 Calls for Service (3.4%)**
- Overlapping Calls for Service
 - **1316 Incidents (33.02% of the incidents)**
- Average Response Time = **7 min. and 13 sec.**
- Average Time on Scene = **20 min. and 33 sec.**





2022 NOTABLE ACHIEVEMENTS

- Promotion of 2 internal candidates to the position of Assistant Chiefs.
- Promotion of 1 internal candidate to the position of Battalion Chief.
- Promotion of 4 internal candidates to the position of Captains.
- Promotion of 4 internal candidates to the position of Engineers.
- Hired 9 new firefighters to fill vacant positions throughout the year.
- Updated our Capital Purchase plan to 2030.
- Approved plans for the remodel and construction of Station 3.
- Retirement of Battalion Chief Shawn Martin.
- Retirement of Battalion Chief Paul Tyler.
- Retirement of Firefighter Mike Williams.
- Captain Kyle Heminger received his Center for Public Safety Excellence Designation of Fire Officer. #601 in the nation.
- Purchased and placed in service a 75-foot aerial apparatus.
- Purchased land for the future location of our District Headquarters, Station 1, and a training facility.
- 1946 Dodge won the Emergency Responder Contest at the 2022 Christmas festival of lights.





FUTURE OF THE DISTRICT

The Ozark Fire District continually strives to uphold the Mission Statement of the district “We are a strong team with the duty to aggressively serve our community with integrity and excellence”. The future of the district will be aggressive and full of changes that will continue to support the community.

In 2023, expect many changes to be happening within the district. Here is a list of things that will be in the works:

- A new and improved records management system will be implemented that will allow staff to Pre-Plan buildings and businesses that can be a potential hazard to the community and the firefighters that will be entering them.
- Station 3 remodel and addition will be under construction for a potential mid-year completion.
- Planning and development for New Station 1 with District Headquarters.
- Planning and development for a Training Center on the same property as the New Station 1.
- Purchase of SCBA’s (Self-Contained Breathing Apparatus) to replace those that will be taken out of service.
- Provide fire extinguisher training for the community.
- Provide CPR training for the community.

As the district that we serve grows, we will continue to work on the goals and objectives that were implemented in 2020 through our Strategic Initiatives that were identified.

1. Contribute to our community’s safety by providing services to identify and reduce risk while engaging citizens, business owners, and other local stakeholders.
2. Enhance the effectiveness of our organization through proper communication and data-driven decision-making.
3. Ensure preparedness and competency through training, safety, and health programs that address the risks to our community and firefighters.
4. Identify and plan for the capital needs of our organization while balancing fiscal responsibility.
5. Invest in our employees for the purpose of succession planning, organizational stability, and ongoing competitiveness.

We also thank the community for the continued support that we receive.